

# **National Conference of State Liquor Administrators**

## **General Membership Meeting**

**Wednesday, July 2, 2008**

**Fairmont Hotel**

**Chicago, Illinois**

### Minutes

#### Call to Order

John H. Cordrey, President called the meeting to order.

#### Member States Present

A representative from the following states were present: (22 states)

Alabama, Arizona, Colorado, Connecticut, Delaware, Hawaii, Idaho, Illinois, Iowa, Louisiana, Maryland, Massachusetts, Missouri, Nebraska, Oklahoma, Oregon, Pennsylvania, South Dakota, Tennessee, Texas, Virginia and Washington

#### Others Present

Others present were representatives from Allied, Trade, Suppliers, and Other Government Organizations

#### Minutes

Hobert Rupe made a motion to approve the minutes from the 2007 General Membership Meeting, Wednesday June 6, 2007. Jerry Waters seconded the motion. All in favor. No objections. Motion carried.

#### Audit Committee

Robert Hill, Chairman reported that the committee found everything to be in order.

Budget Committee

Eric Honma, Chairman on Budget Committee presented the 2008-09 Operating Budget. (*See attached NCSLA Proposed Budget as it was presented*) Mr. Honma reported that the proposed budget reflects the same income figures as of the 2007-08 budget. He recommended the following changes: Under EB Conference Meeting Expenses item EB1 Annual Meeting Subsidy increased by 25,000 (from 50,000 to 75,000) and also under ED Professional Services item ED7 Executive Director Contract increased by 5,000 (from 50,000 to 55,000). All the other items in the proposed budget are the same as the budget from 2007-08.

Lynn Walding questioned item EC5 Storage Rental and suggested that NCSLA purchase a scanner to scan these documents and no longer pay the storage rental fee. He also suggested looking into the dues structure for NCSLA. If we keep working in a deficit we will have to use some of the money in the CD's. The CD's are a money maker for us. What are the figures from the actual budget?

Eric Honma stated the he will look into and form a committee if necessary to review and address the dues structure. This issue will be discussed at the executive meeting. He will look at other organizations and their dues structures. He also stated that we have always worked in a deficit budget and this is due to annual conference expenses.

John Cordrey addressed Mr. Walding's questions in the actual budget by stating that the membership dues were down \$3,850; President's Travel was over \$29; other Executive Committee Travel over \$4,000; Postage over by \$300; Office Supplies over \$130 and the Annual Conference Subsidy is anticipated to total \$150,000 which is about \$100,000 more than we anticipated. Special Committee was about \$16,000 less than anticipated. We ended up about \$17,000 less in expenses than we anticipated. We have about \$432,360 in CD's and as of June 1, 2008 \$157,253 in the checking account. The net worth is about \$589,633 total. Mr. Cordrey advised to keep in mind we have not paid the annual conference subsidy at the time of these figures. Also keep in mind that we will be mailing out the annual dues invoices and that income will be deposited.

Hobert Rupe made a motion to increase EC4 Office Supplies in the amount \$1,500 making the total to \$3,000. This increase would allow NCSLA Executive Director to purchase a laptop computer.

Jerry Oliver seconded the motion.

Discussion on Mr. Rupe's motion. Danielle Elks made an amended motion to add \$500 to purchase a scanner if we intend to scan the documents in storage. Mr. Rupe and Mr. Oliver did not oppose the amended motion. All in favor to amend budget item number EC4 in the amount \$3,500. No objections. Motion carried.

Jerry Langlais stated that we are losing members due to travel restrictions. States like New York, New Jersey and other are under travel bans. With the increase of airfares and hotel rates it is very hard for states members to travel.

William Kelley made a motion to increase EB8 Conference Travel Subsidies from \$5,000 to \$15,000 in order to give subsidies to those states that have travel bans due to budget concerns. The executive committee would review and set the criteria for the approval of each reimbursement. Amend the total reimbursement per state to \$2,000.

Jerry Langlais seconded the motion. All in favor. No objections. Motion carried.

Hobert Rupe made a motion to approve the 2008-09 Operating Budget with the changes on EC4 to 3,500 and EB8 to 15,000. All in favor. No objections. Motion carried.

#### Nominating Committee

Mr. Robert Hill, Chairperson stated that the regions have held their meetings and have elected their Chairs and Vice-Chairs.

Central Region:

Peter Lobdell, Missouri  
Lynn Walding, Iowa

Chair  
Vice-Chair

Northern Region:

Jerry Langlais, Connecticut	Chair
Curtis Coleburn, Virginia	Vice-Chair

Western Region:

Rick Garza, Washington	Chair
Jerry Oliver, Arizona	Vice-Chair

Southern Region:

Marta Patton, Oklahoma	Chair
Robert Hill, Alabama	Vice-Chair

Mr. Cordrey pointed out that these elections are not voted on by the general membership. Congratulations to the Chairs and Vice-Chairs.

NCSLA 2008-09 Officers:

Mr. Hill stated the nominations for the 2008-09 officers are:

Eric Honma, Hawaii	President
Robert Rupe, Nebraska	First Vice-President
Danielle Elks, Tennessee	Second Vice-President
William Kelley, Massachusetts	Third Vice-President
John Cordrey, Delaware	Past President

Mr. Cordrey called for any other nominations from the floor. There were no nominations from the floor. All in favor. No objections. Motion carried. Congratulations to the 2008-09 officers.

Regions Meetings

Northern/Southern

Robert Hill reported that the Northern/Southern Regions Conference will be October 5 – 8, 2008 at the Perdido Beach Resort, Orange Beach, Alabama. The registration materials will be

mailed out very shortly. We look forward to having everyone in Orange Beach, Alabama.

#### Central/Western

Peter Lobdell reported that the Central/Western Regions Conference will be October 26 – 28, 2008 at the Marriott Kansas City Downtown, Kansas City, Missouri. Tom Groneman, Director from Kansas City will co-chair the conference. The theme will be BBQ, Jazz and Blues. We are presently working on the agenda.

#### 2009 Annual Conference

Danielle Elks reported that the 2009 NCSLA Annual Conference will be June 14 – 18, 2009 at the Loews Vanderbilt Hotel, Nashville Tennessee. The hotel contract was signed by John Cordrey. The room rate is \$199.00. Ms. Elks reported that she will prepare the 2009 Annual Conference Proposed budget for executive committee's review and approval at the next meeting. Everyone will have a great time.

#### 2010 Annual Conference

Mr. Cordrey stated that the executive board has not received any offers to host the 2010 Annual Conference. The by-laws suggest that the executive committee will recommend to this body the site for the annual conference. In the event that there is not a proposal by this meeting the executive committee will search and approve the location. Absent some objections or anyone volunteering to host the conference the executive committee will continue to search for a conference site. One of the best things you can do for this organization is host an annual conference. Anyone who would like to volunteer please contact Pam Salario.

Murphy Painter stated that since no one has presented a proposal to host the 2010 NCSLA Annual Conference he would agree to host the conference in New Orleans, Louisiana.

William Kelley made a motion to have the 2010 NCSLA Annual Conference in New Orleans, Louisiana. Jerry Waters seconded the motion. Discussion on the motion. Hobert Rupe suggested an amendment to the motion. His amendment to the motion is to give

Murphy Painter 30 days to get a formal proposal in writing from the hotel and the executive committee would review the contract.

Mr. Kelley and Mr. Waters said they did not have a problem with the amendment, however, stated that his concerns were we have a member who has stepped forth and has offered to host the conference and we are now putting deadlines on him.

The motion is to accept the offer to have the 2010 Annual Conference in New Orleans and the executive committee will review the proposal/contract and consider any other written proposals.

No objections to the amended motion. All in favor. No objections. Motion carried.

#### 2009 Central/Western

Mr. Rick Garza stated that Oregon will submit a proposal to host the 2009 Central/Western Regions Meetings.

#### 2009 Northern/Southern

Mr. Kelley reported that no site has been selected.

#### Old Business:

##### Fingerprint Alternative -Committee

Mr. Kelley stated that he and Pam Frantz have been looking in the possibility of having a fingerprint service for the membership. Mr. Kelley and Ms. Frantz have been in contact with the people to identify the 19 approved channndlers. Mr. Kelley stated that he had been in contact with one of them to see if they would be interested in partnering with NCSLA in this industry. Be a source to process the fingerprints on a centralized system. NCSLA would function as a broker. We would not need any capitol investment, no equipment; we would identify a willing seller of service and match them up with a willing buyer, (i.e.) the industry through the states that require fingerprints. We would be the liaison for the partnership. It appears is that the seller is willing. What we do not know is if we have any states willing to serve as pilot state for this project. We need outreach from the states and the industry. This is only

a recommendation. We need assistance from 1 to 5 states that require fingerprints to engage in a pilot program. We need to walk before we run.

Lou Bright stated that he recalls that California, Colorado, Louisiana and Arizona were interested in serving in the pilot program.

### New Business

Mr. Cordrey reported that NCSLA is an un-incorporated association. Most importantly we need to have tax exemption status. Being tax exempt would benefit NCSLA. The proposed Certificate of Incorporation document was made available to all members attending the conference. The only changes to the document were the word *from* to *form* and the word organization to corporation.

Hobert Rupe made a motion to amend the word from to form and the word organization changed to corporation. Jerry Waters seconded the motion. All in favor of the amendment. No objections. Motion carried.

The Executive Committee has made the motion that NCLSA incorporate. All in favor. No objections. Motion carried.

### Mentoring Committee

Mr. Cordrey reported that we had a very small mentoring meeting in at the Northern/Southern Conference in Rhode Island and another here in Chicago. It was well received by the members. It was suggested to start a library of books that would be checked out to new members. The books that we are looking at purchasing are Toward Liquor Control written by Raymond Fosdick and Social and Economic Control of Alcohol by Murphy Painter. Mr. Cordrey suggested to all the members if you know of a new member please notify Pam Salario and she will contact the new member.

### Brand Registration

No action on this matter at this time. This issue should be pursued in the future.

Adjournment

Curtis Coleburn made a motion to adjourn the meeting. Danielle Elks seconded the motion. All in favor. No Objections. Motion carried.