

National Conference of State Liquor Administrators, Incorporated



ANNUAL BUSINESS MEETING

Summary of Proposed Changes to the NCSLA Constitution & Bylaws

**Sheraton Waikiki Hotel
Honolulu, Hawaii
June 27, 2013**

The NCSLA Executive Committee is presenting various proposed amendments to the NCSLA Constitution and Bylaws. These proposed amendments will be considered and voted on at the coming NCSLA annual meeting on Thursday, June 27, 2013. It is hoped that this will update the corporation's documents to be more consistent with actual and desirable practices.

The [proposed changes in their entirety](http://www.ncsla.org) may be viewed on the NCSLA website at www.ncsla.org. The following is a general – certainly not all inclusive – summary of some of the topics addressed.

1. Refer to the name of the organization as it appears in the Articles of Incorporation. Change references from “association” to read “corporation”.
2. Clarify the terms and functions of “secretary-treasurer” and “Executive Director”. Delete the term “executive” when used before “secretary-treasurer”. Change provision for secretary-treasurer being an elected officer to make the position appointed by the Executive Committee. Provide that the Executive Director shall be appointed secretary-treasurer. In the event there is no serving Executive Director, then the Executive Committee will appoint someone to serve as secretary-treasurer.
3. Amend Bylaws Article VI to delete requirements for standing committees and to make provisions for special committees to be constituted, if desired.
4. Amend Bylaws Article VII to add the names of seven states which had been omitted from the Regions lists.
5. Amend Bylaws Article X, Section 8 to require a CPA for services such as those listed.

Respectfully submitted,

Robert S. Hill, III
Chair, Constitution and Bylaws Committee